



SmartGrowth Environment & Sustainability Forum

School House, Historic Village, 17th Avenue, Tauranga

Agenda

Tuesday 5 June 2018 9:30-11:30am

1. Apologies	Chair
2. Minutes and Actions from the previous 3 April 2018 meeting (Paper A)	Chair
3. Waste Minimisation Strategy	Rebecca Maiden
4. Tauranga City Council Environment Strategy update	Joel Peters
5. 3 April 2018 Housing in Greenfield Workshop with TCC City Transformation Committee - overview	John Garwood
6. SmartGrowth Partnership bi-monthly-report-May 2018 For Information Only	Chair
7. General Business <ul style="list-style-type: none">Indicator list update	Chair
8. Key message for SmartGrowth Leadership Group	Chair

1. Membership Criteria

The Environment and Sustainability Sector Forum is intended to be a voice for the non-government and not for profit sector. Other organisations and government agencies are welcome to attend as participating observers.

2. Purpose

The purpose of the Environment and Sustainability (E&S) Sector Forum ('the forum') is to draw on existing experience and to positively contribute to the on-going evolution and success of the SmartGrowth Strategy ('the Strategy')

The forum will provide a view that reflects the interests of E&S groups across the wider western Bay of Plenty.

The forum will enable E&S groups/organisations and the sector industry direct participation in the strategy implementation and monitoring in order to provide vital sector input, in collaboration with the strategy partners and lead agencies into the wide range of challenges faced in the sub-region, including specific input into:

- Sustaining and improving the environment.
- Building the Community
- Urban form and design
- Housing affordability
- The contribution of the E&S sector to economic growth and wellbeing of the people.

3. Role

The Forum will have on-going input into the Strategy development and implementation including the following specific aspects:

- Providing input and feedback in respect of partner projects relating to strategy actions where such input is sought by the SmartGrowth Strategic (Managers) Group (SSG) particularly with regard to sustainable development/management considerations
- Monitoring of relevant strategy actions.
- The development of statutory and non-statutory policies by the SmartGrowth Partners that either arise from the strategy or have the potential to impact on the strategy.
- SmartGrowth representations to regional and national forums and central government.



- Using the grassroots knowledge of the forum to alert SmartGrowth to emerging environmental matters and sustainability developments that may impact on SmartGrowth policy and direction.

4. Membership

The forum membership is representative of the wider community within the western Bay of Plenty and currently has representation from the following organisations:

- Papamoa Progressive Association
- Master Painters BOP
- Sustainability Options
- Sustainable Business Network
- Envirohub
- Waiariki BOP Polytechnic
- Tauranga Carbon Reduction Group
- Surf Break Protection Society
- Maketu Ongatoro Wetland Society
- Uretara Estuary Managers
- The Rock – Papamoa Community Garden
- Friends of Puketoki and Friends of the Blade
- Welcome Bay Community Centre
- Otanewainuku Kiwi Trust
- Aongatete Forest Restoration Trust
- Federated Farmers
- Fruit Growers Association
- New Zealand Planning Institute
- Royal Forest and Bird Protection Society of NZ
- Te Puke Environment Forum
- The Rock – Papamoa Community Garden
- The Sustainability Society



5. Other SmartGrowth Forums and the SmartGrowth Strategic (Managers) Group (SSG) – Linkages and Reporting

In order to provide transparency, a member (an alternate can be appointed) of the other SmartGrowth Forums and the SSG (as selected by those groups) will be invited to attend and participate in the E&S Sector Forum meetings. The E&S Sector Forum may also appoint a member to attend and contribute to the wider Strategic Partner Forum. Meeting minutes and reports from each of the SmartGrowth Partner Forums will be made available to the other forums, to SSG and to SLG.

6. SmartGrowth Leadership Group (SLG) – Linkages and Reporting

The forum members are able to present to the SLG at any of the formal meetings with agreement of SLG Chair and at any agreed workshops, held between SLG and the forum. Annually SLG hosts a workshop with the forum (or combined with other forums) to discuss a range of matters and issues. The minutes of the forum meetings are provided to SLG as part of the regular reporting process and any particular issues are drawn out and highlighted in the bi-monthly report presented to SLG by the Independent Chair, Implementation Manager and Strategic Advisor.

7. Information Provision and Feedback

Relevant draft reports, ideas, submissions, and proposed initiatives are provided to the Forum for discussion and input prior to matters going to SLG for decision-making. These may be part of a meeting agenda item, or if between meetings, circulated by email to the Forum Chair, for feedback. This feedback will be presented to SLG.

8. Meetings Attendance and Presentations

The Independent Chair, Implementation Manager, Strategic Adviser and Well-Beings Implementation Officer may attend meetings from time to time, provide written reports, advice and seek input on various matters. SLG members may also be invited to attend the Forum from time to time.

Frequency - The Forum will meet bi-monthly, prior to the SLG meeting to provide information and feedback on specific issues directly relating to Strategy implementation.

Servicing - The Forum will be serviced by SmartGrowth through the Implementation Manager, for matters including venues, agenda circulation, minute-taking and report materials.

Chair - A chair will be appointed by the Forum

Environment and Sustainability Forum (E&S Forum) – Membership

Current Members	Representation
Buddy Mikaere	Combined Tangata Whenua Forum
Eddie Orsulich	Aongatete Forest Restoration Trust
Ian McLean	Toi Omohai
Mary Dillon	Envirohub BOP
Barry Roberts	Federated Farmers of New Zealand
John Garwood	Fruit Growers Association
Julie Midson	Kaimai Settlers Association
Julian Fitter	Maketu Ongatoro Wetland Society
Riki Nelson	Master Painters BOP
Cole Burmester	Triathlon Tauranga
Hans Pendergrast	Otanewainuku Kiwi Trust
Paul Hickson	Surf Break Protection Society
Glen Crowther	Sustainable Business Network
Gray Southon	Tauranga Carbon Reduction Group
David Hursthouse/Callum Barnett	The Rock – Papamoa Community Garden
James Hughes	The Sustainability Society
Lawrie Donald	Uretara Estuary Managers
Dean Tully	Toi-Ohomai Institute of Technology
Mel Arnold	Toi Te Ora – Public Health Service BOPDHB



Michelle Elborn	Bay Conservation Alliance
Leo Murray	Permaculture NZ
SmartGrowth Partner Staff	
Glenn Ayo	Western Bay of Plenty District Council
Janie Stevenson	Bay of Plenty Regional Council
Stephanie Macdonald	Bay of Plenty Regional Council

Environment and Sustainability Forum
Tuesday 3 April 2018, 9.30-11.30pm
The School House, Historic Village, 17th Avenue

Forum Members Present	Jo Wills (Chair/Sustainability Options), Eddie Orsulich (Aongatete Forest Restoration Trust), John Garwood (Fruit Growers Association), Glen Crowther (Sustainable Business Network), Leo Murray (Permaculture NZ)	
SmartGrowth	Megan Rumble (Minutes)	
Partner Staff	Celia Walker (TCC – early departure 10.30am) Apologies: Steph Macdonald (BOPRC)	
Apologies (forum members)	Mary Dillon (Envirohub), Julian Fitter (Maketu Ongatoro Wetland Society), Paul Hickson (Surf Break Protection Society), Dean Tully (Toi-Ohomai Institute of Technology), Buddy Mikaere (CTWF)	
Previous minutes and matters arising		<p>The minutes of the 13 February 2018 meeting were accepted as a true and correct record</p> <p>Previous actions:</p> <ul style="list-style-type: none"> • Add TOR discussion to the next agenda – Postponed until post forum review, remove action • All forum members to review indicator list before the next meeting – Update to be provided at June meeting • James to send rail report links through to Jo for circulation – Circulated by Megan 4 April 2018 • Bernie to check with Ken Tremaine and Bill Wasley what influence/role does SmartGrowth have around structure planning going forward – The forum has no decision making role but can influence by input into structure planning etc. • James to provide examples of changes made to past structure plans – Action removed, not relevant • Email the two one pagers to the forum. Megan to circulate to the forum – Actioned 14 February • Future agenda item – Housing Demand Report, where to from here. Plus, follow up from Housing in Greenfields Workshop – On agenda today • Please provide feedback via the Urban Strategy Survey and email address – Complete, update today • Jo to talk to Jodie around understanding the WBOPDC LTP consultation process – Community open days will be held along with the opportunity to have your say via submissions http://www.westernbay.govt.nz/our-council/news/Pages/Four-ticks-for-the-future-of-Western-Bay.aspx • Megan email details of green drinks to forum – Actioned 14 February • Jo to come up with an approach with Glen for responding to each of the council plans – Overview today • Jo to speak with Bill Wasley around SmartGrowth speaking to the minister about Regional Passenger Rail – Bill has confirmed this is to be taken up with the Minister during his visit on 18 April

		<ul style="list-style-type: none"> Glen to provide an overview of the above plans to Jo for sharing with the forum (looking at transport as well as other pertinent aspects) – Ongoing/Glen has provided plan submission info. Glen noted Waikato are looking for support for the Waikato Regional Council Long Term Plan with relation to "Hamilton to Auckland passenger rail service" – please see Glen Crowther's email dated 10 April for info on supporting this.
Chair's update	Update	<p>Jo Wills has resigned as chair of the E&S forum due to time constraints among other reasons. Jo will have the opportunity to use her time more wisely by giving up the role of chair. The group thanked Jo for her commitment and passion. Discussion followed particularly around the view of the new forum structure. The group is still in favour of the integrated structure that was put forward earlier i.e. developers integrated with other forum members (see notes and diagram attached). It was noted that the Forums 'Health Check' is still a matter to revisit, which will provide more clarity.</p>
	ACTION	<p>What is the process from here? – Megan to confirm and come back to the forum post note: the response to the Forums 'Health Check' will be revisited with the SmartGrowth Leadership Group. This will provide more clarity around the future structure. In the meantime, Bill Wasley will chair the June E&S forum meeting. Meetings have been scheduled until August 2018.</p>
TCC Environment Strategy	Update	<p>Celia Walker from TCC was present to provide an update on the Tauranga Environment Strategy.</p> <ul style="list-style-type: none"> The first phase of the project, which was to understand the current state of environment including future aspirations and priorities, has come to an end. The survey collated over 1000 responses. A Regional Emissions Inventory was also carried out along with 15 one to one interviews. Celia spoke to the background document, which was generated from the first stage findings. This shows key themes and views. This document highlights climate change. View the background document here. \$1.7m has been earmarked in the Long Term Plan (LTP) for the next three years to be used to look at impact, understanding what we are facing as a city. Primarily infrastructure resilience. Discussion around mitigation – can this be sped up? Celia encouraged all to submit through the LTP – here. Discussion followed around waste management, food/green waste. Aspirations? Celia noted the Waste Minimisation Action Plan. Where to from here? Workshops will be held over the next two weeks. The strategy creating phase will begin. The strategy will be co-developed with stakeholders, Tangata Whenua, staff and elected members. Focus on actions. This phase will run until July and is the engagement phase. Joel Peters will be joining TCC and will be taking over from Celia mid-April.

		<ul style="list-style-type: none"> - How can this forum support the process? Engage once the strategy has been developed through public consultation. - It was noted that the process council is going through is really positive with a cross sector of engagement/involvement.
	ACTION	<ul style="list-style-type: none"> - Jo/Megan to arrange Rebecca Maiden from the Waste team to come along and speak to the forum - Glen to provide feedback to the forum on outcomes from the Environment Strategy workshops - Megan to arrange Joel Peters to attend the next E&S forum meeting in relation to Environment Strategy Workshops
Housing in Greenfields February Workshop follow up	Update	<p>Tauranga City Council held the Housing in Greenfields workshop on 14 February. There were good presentations from Veros, Christine Ralph on behalf of HAF and Lifemark on Universal Design. Developers spoke also including Carrus.</p> <p>A Councillor and staff member from Queenstown Lakes District Council presented about the impact of AirBnB on the area and seasonal worker accommodation. They are setting up a trust using council land to provide affordable housing. People need to meet a certain criteria to access houses. This is for the working population and provides security of tenure. People can buy the houses but must sell back within same cost.</p> <p>A second follow up workshop is happening this afternoon (3 April). John Garwood will attend and provide feedback to the forum at the next meeting.</p> <p>Leo spoke about Queenstown Committee and suggested they could speak to this forum/SmartGrowth. They are doing excellent work in the growth space. Jo agreed she would speak to Bernie and Bill about this.</p>
	ACTION	<ul style="list-style-type: none"> - John Garwood to report back to forum on the April Housing in Greenfield workshop. - Jo to speak to Bernie/Bill regarding Queenstown Committee speaking to SmartGrowth.
<ul style="list-style-type: none"> - Bay of Plenty Regional Council Land Transport Plan submission - Bay of Plenty Regional Council Long Term Plan submission -Tauranga City Council Long Term Plan 	Update/ Discussion	<p>The submissions by Sustainability Options to the BOPRC Land Transport Plan and Long Term Plan were attached to the agenda for your information. Jo noted others were encouraged to submit.</p> <p>TCC Long Term Plan – view details here – there are nine key areas out for consultation until 16 April:</p> <ul style="list-style-type: none"> • Rating structure changes, including the proposed increase to the commercial rates • Finding the right level of investment in public transport and roading • Waste and recycling options • Museum and library proposals

		<ul style="list-style-type: none"> • Elder housing provision • Increased funding for tourism • Tsunami alerts and resilience <p>It was noted that some important questions have been kept minimal and focused around funding. It was noted that it is difficult for members of the public to have an opinion on such important issues. People are unlikely to click further into the information. Individuals are strongly encouraged to submit.</p> <p>Greater Tauranga recently did an online survey around improving transport infrastructure. Over 1000 participants. Regional Council has been sent submission and are going through the process at present. http://www.greatertauranga.org.nz/</p> <p>Glen noted Waikato are looking for support for the Waikato Regional Council Long Term Plan with relation to "Hamilton to Auckland passenger rail service".</p>
	ACTION	Megan to circulate request for support re: Waikato Passenger Rail post note: please see Glen Crowther's email to E&S Forum dated 10 April
Tauranga Urban Strategy (TUS)	Update	<p>Jo Wills provided an update on behalf of Ana Hancock.</p> <ul style="list-style-type: none"> - The Future Development Strategy (FDS) is required under the National Policy Statement for Urban Development Capacity for all high growth centres. The FDS requires that Councils ensure that there is sufficient zoned and serviced land, which will meet the projected population growth over the next 30 years. - The Western BOP FDS will encompass the principles of centres based intensification in the TUS. It will also include planned Greenfield developments such as Tauriko West and Te Tumu. - Review of elements of the City Plan over the next couple of years will provide much more certainty over how and where intensification will happen. - Over 700 responses to the TUS survey has been received. Council have also had 409 general comments. - Through survey responses, it was noted the public are supportive of addressing car dependency and the development of smaller and more compact homes. - Public are supportive of higher densities and housing typologies but are just not keen on 4/5 story apartment buildings. - Not so supportive around new growth being located in existing urban areas or locating housing close to existing town centres and local centres.

		It was suggested public may need to see a summary of the positives of around intensification. Are people aware of the positives of locating housing close to existing town centres?
	ACTION	<ul style="list-style-type: none"> - Jo will email Ana Hancock advising E&S Forum want to be a key stakeholder in development of TUS/FDS. - Megan to circulate Veros presentation from Housing workshop post note: actioned 4 April
General Business	DISCUSSION	Nothing to note.
	ACTION	
Key message for SmartGrowth Leadership Group		We feel the impact and influence of the forums could be stronger if they were more integrated and less siloed, also with more direct representation at the level of decision making.

Meeting closed 11.36am. Next meeting Tuesday 5 June 2018, 1.30-3.30pm, School House, Historic Village, 17th Avenue.

Environment and Sustainability Forum Outstanding Actions

April	What is the process from here re: appointing a new forum chair? – Megan to confirm and come back to the forum post note: the response to the Forums 'Health Check' will be revisited with the SmartGrowth Leadership Group. This will provide more clarity around the future structure. In the meantime, Bill Wasley will chair the June E&S forum meeting.
April	Jo/Megan to arrange Rebecca Maiden from the Waste team to come along and speak to the forum post note: Jo emailed Rebecca 16 April
April	Glen to provide feedback to the forum on outcomes from the Environment Strategy workshops
April	Megan to arrange Joel Peters to attend the next E&S forum meeting in relation to Environment Strategy Workshops
April	John Garwood to report back to forum on the April Housing in Greenfield workshop
April	Jo to speak to Bernie/Bill regarding Queenstown Committee speaking to SmartGrowth
April	Megan to circulate request for support re: Waikato Passenger Rail post note: please see Glen Crowther's email to E&S Forum dated 10 April
April	Jo will email Ana Hancock advising E&S Forum want to be a key stakeholder in development of TUS/FDS post note: Jo emailed Ana 16 April
April	Megan to circulate Veros presentation from Housing workshop post note: actioned 4 April

Environment and Sustainability Forum Response to the Independent Health Check

October 2017

Introduction

The Environment & Sustainability Forum (E&SF) appreciates the opportunity to contribute to the evolution of the Smart Growth (SG) structure and process. Having been formed for a little over one year, the forum has experienced considerable frustration with the level of genuine engagement in the planning process the current model allows, therefore we welcome the chance for improvement by a less constrained and controlled environment.

It has been the understanding of the forum that our purpose was to provide 'direct participation in the strategy implementation and monitoring in order to provide vital sector input in collaboration with the strategy partners and lead agencies'¹ with reference to:

- Sustaining and improving the environment
- Building the Community
- Urban form and design
- Housing affordability
- The contribution of the E&S sector to economic growth and wellbeing of the people

Successful collaboration requires equal and willing participation, as well as time investment from all parties. The members of the E&SF have a wide range of knowledge, experience and expertise which is offered willingly to the SG process, under the presumption it is wanted and valued as genuine community engagement.

It would seem, after one year of the forum's existence the above purpose of the forum is not well understood and recognised and lacks regular engagement with appropriate Tauranga City Council staff, which has resulted in a breakdown of process and lack of opportunity to provide advice in the spirit of SG collaborative nature.

The following is in response to the recommendations made in the Health Check. The intention is that forum engagement becomes stronger through a transparent and mutually understood and valued process.

'Authentic community change moves at the speed of trust.'

Liz Weaver, Turf, Trust, Co-creation and Collective Impact (Tamarack Institute)

Purpose of the forums

The forums are made up of community organisations, representative of significant social and environmental issues and wellbeing outcomes vital to the long term planning of our district. The forums are (intended to be) a conduit between council and community, feeding in sector concerns and desired outcomes and projecting out proposed council direction in a way that can reduce negative community reaction. This can provide a safe and connected linkage for planning, strategy development and policy.

¹ Environment & Sustainability Terms of Reference

Process

For the advisory relationship to work, the forums must be involved with relevant council and SG process. This means forums are aware of what's coming up and where the touch points are for pre-consultation and invited to participate. It may be such that the forums require additional technical input which can be supported by technical advisory groups, formed as and when required.

Forums should:

- be provided with clear information on local government and public policy processes with clear indicators of engagement opportunities and expectations
- be engaged in pre-public consultation strategy development and planning processes (i.e. the CAP is a great example of this in action)
- have an appropriate council staff member assigned that is resourced adequately to work alongside forums (i.e. to work towards policy change)
- have a designated seat and an active voice at the decision making table (this could be through a chairs position on SPF)
- be community and not commercially led
- be more connected (to each other via SPF)
- be trusted and able to trust

Losing this level of grassroots engagement and commitment to the planning process through a constrained and convoluted structure would be a considerable step backwards and away from the 'key ingredients' and principles of SG. The forums are currently made up of people from many neighbourhoods, organisations and groups and carry with them the potential to publically support council strategies and policies from the bottom up – if they are involved from the start, and have a genuine opportunity to influence.

Membership, representation and Skills

The E & S forum has a focus broader than 'green space'. This forum understands the vital role of the environment and the services it provides, to social wellbeing and a prosperous economy. There is no part of the planning process for rapid growth that does not require the careful, evidence based consideration of environmental impact, preservation and value and how this will affect social wellbeing and future generations. This is true for urban form, transport, housing and land use.

Within the existing E & S forum, specific technical advice already exists under (but not limited to) the following:

- urban design/form
- eco system services
- climate change
- transport

However, when specific forum advice is required, it is expected a Technical Advisory Group could be established and resourced accordingly from within the Forum membership, as well as external involvement as identified by the forum.

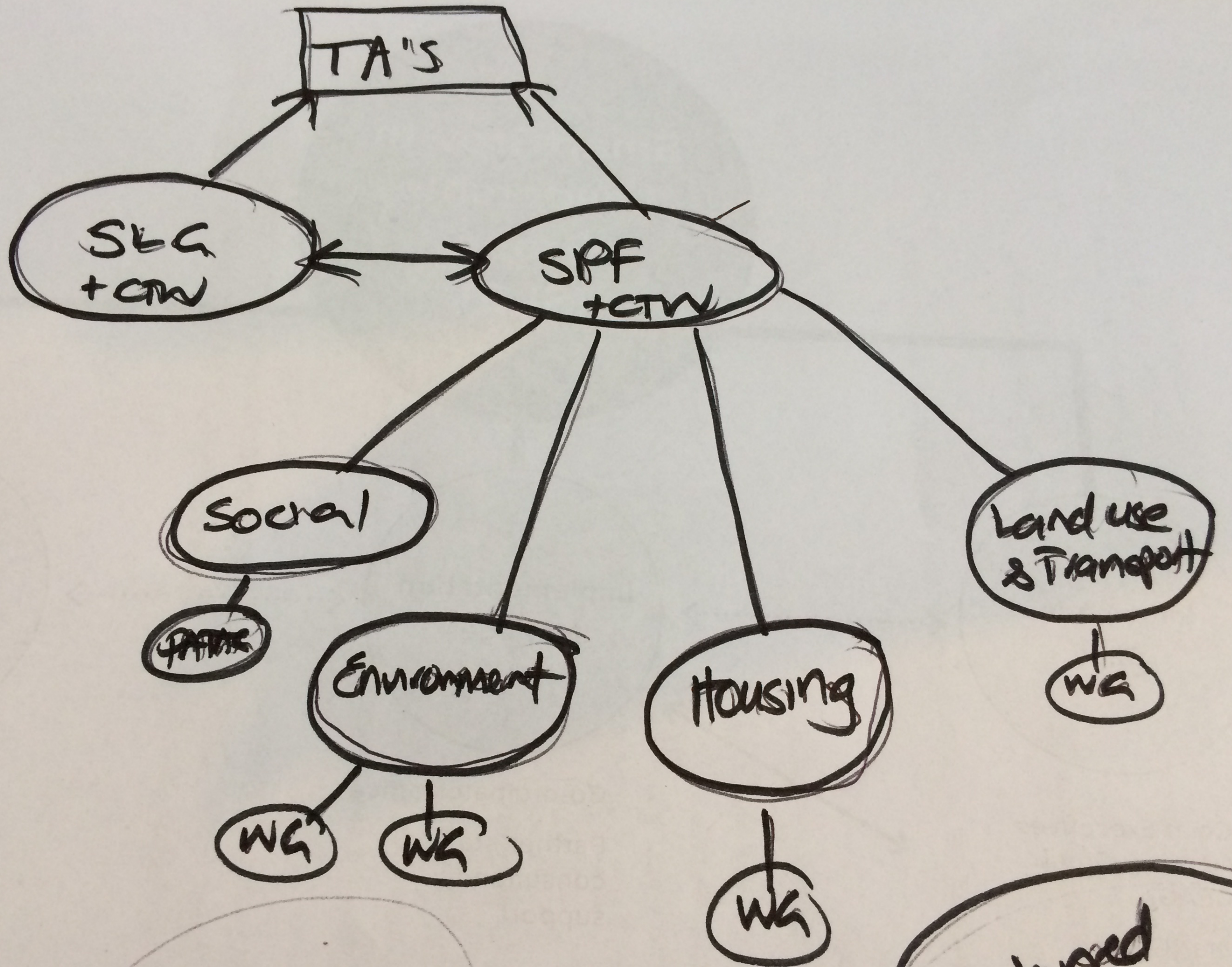
Influence, Value and Quality of Interactions

The power of voluntary engagement is often undervalued. Maintaining, valuing and prioritising this level of engagement throughout SG is worthwhile. However, the current level of expectation on the chairs is considerable and it's been highlighted – has no accountability. The forums and the chairs are already accountable to the community organisations they represent to ensure the social and environmental voice is included in decision making that shapes our communities. Having more transparent processes around engagement and opportunities in place and a stronger sense of trust would ease some of the scrambling some of the chairs currently do to: a) stay up to date, b) not miss any opportunities and c) guide their forums through the process in a timely way.

Value comes from being genuinely involved in outcomes.

Conclusion

- SG role should include the facilitation of community engagement with council planning, policies and strategies through transparent process and work programmes.
- Council staff must understand and appreciate the value this engagement brings and embrace it.
- Forums are not representative of the community in its entirety and shouldn't be seen to be, but do cover vital issues regarding growth: housing, social wellbeing, environmental wellbeing, iwi and can be a conduit between community voice and council planning.
- Forums need to have a stronger engagement and position with the Leadership Group, this could be achieved by having a community forum member elected as chair on the Strategic Partners Forum (paid).
- The current SG structure is too constrained to facilitate genuine community engagement.
- There needs to be far more transparency throughout the SG process from the top down.
- The SG model could be a best practice example in New Zealand.



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8 Topics
Transport

Combined
this