



Strategic Partners Forum Meeting

Agenda

8:00am – 10:30am, Tuesday, 9 April 2019

Classic Flyers, Boeing, Tauranga

1. Apologies	Chair
2. Previous Minutes dated 4 December 2018 and matters arising (Paper A)	Chair
3. UFTI Project Update UFTI presentation to SLG 20 March 2019 on below link http://www.smartgrowthbop.org.nz/about-us/leadership-group/agendas-and-papers/	Chair
4. Parking Strategy TCC (Paper B)	Information only
5. Forum Chairs Round Table	Chair
6. Any Other Matters	Chair
7. Key messages for SmartGrowth Leadership Group	Chair



The following paper is a summary of the terms of reference to be utilised for the on-going governance and implementation role of strategic partners post the adoption of the SmartGrowth Strategy.

These terms of reference were developed in collaboration with the strategic partners.

Terms of Reference

That the Strategic Partners Forum continues to provide community governance to the SmartGrowth strategy with the two broad responsibilities being;

Strategic partners acting as a community audit

- The strategic partners have been an integral part of the process within the development of the SmartGrowth strategies and actions and as such have a strong basis of understanding of the issues related to growth management within the western Bay of Plenty sub region.
- They play an important role in acting as a “consumer audit” providing a monitoring function to ensure the strategy and actions are met, not just by local authorities but also by Central Government and community agencies that have lead roles within the strategy.

Strategic partners to act as a knowledge pool for SmartGrowth Leadership Group Structure

- As sector agencies the strategic partners are to play a strong role in acting as a steering agent and a knowledge pool to the SmartGrowth Leadership Group (SLG) and to assist guiding decisions relating to implementation.
- Many of the strategic partners are regional associations of national agencies representing specific sectors. This network of knowledge should be utilised to ensure that the best decisions are made with respect to the implementation of SmartGrowth.
- The basis of this role is that the strategic partners are able to provide support to the SmartGrowth Governance structure in a collaborative fashion rather than in a strict audit and monitoring role.
- Many strategic partners have specific roles as either lead or support agencies within the actions of SmartGrowth. This will further enhance the ability to provide sound community governance advice to the SLG and identify potential solutions to issues.

Strategic partner representation guidelines

The Strategic Partners Forum generally consists of organisations based on the following:

- agencies with a national or regional affiliation



- mandate to speak on behalf of sectors effected by the SmartGrowth Strategy
- cover the sub region, which is the scope of the strategy
- represent the 4 well-beings defined in the Local Government Act 2002 being social, economic, cultural and environmental well-being
- have a structure in place that allows outwards and in wards communication in respect of membership

Current Members

- Bay of Plenty Branch NZ Property Council
- Bay of Plenty Tertiary Partnership
- Bay Trust
- Chamber of Commerce
- Combined Tangata Whenua Forum
- Creative Tauranga
- Envirohub Bay of Plenty
- Environment and Sustainability Forum
- Federated Farmers
- Forest and Bird Society
- Housing Affordability Forum
- Housing NZ Corporation
- Katch Katikati
- Katikati Fruitgrowers
- Living Streets Aotearoa
- Mainstreet Tauranga
- National Council of Women Tauranga
- New Zealand Kiwifruit Growers
- Population Ageing Technical Advisory Group
- Priority One



- Property Developers Forum
- SmartGrowth Independent Chair
- Social Sector Forum
- Sport Bay of Plenty
- Te Puke EDG
- Te Puke Fast Forward
- Te Puke Fruitgrowers

It should be noted that some central government sectors such as health or education sectors will also dealt with individually as they are acting as lead agencies in major actions throughout the strategy. With the agreement of the SLG additional strategic partner members can be added.

Frequency of meetings

The strategic partners meet bi-monthly. They meet prior to the SLG meeting. This would also allow for members of the Strategic Partners to be co-opted to the SLG if required to provide insight into specific issues related directly to the strategic partner's area of expertise.

The Strategic Partners Forum is serviced by the SmartGrowth office for items such as venues, agendas and report materials.

The chair of the SLG also chairs the Strategic Partners Forum.



Strategic Partners Forum - Membership

Name	Representing	Name	Representing
Bill Wasley	Chair	Mark Boyle	Te Puke EDG
Alastair Rhodes	Bay Trust	Mary Dillon	Envirohub
Alastair Talbot	NZTA	Paul Hickson	Te Puke Fast Forward
Anne Pankhurst	PATAG Chair	Phil Shoemack	Toi Te Ora Public Health
Annie Hill	Priority One	Puhirake Ihaka	Combined Tangata Whenua Forum
Barry Roberts	Federated Farmers	Rebecca Culliford	Toi Te Ora Public Health
Buddy Mikaere	Co-Chair Combined Tangata Whenua Forum	Sarah Davey	BOPDHB
Carol Gordon	Social Sector Forum, Innovation Trust & SUPA NZ	Shad Rolleston	Tu Pakari Advisor
Christine Ralph	Housing Affordability Forum Chair	Stan Gregec	Tauranga Chamber of Commerce
Dr Patricia Hanlen	National Council of Women Tauranga	Teresa Pou	Housing New Zealand
Eddie Orsulich	Forest and Bird Society	Terri Eggleton	Bay Trust
Jacqui Knight	Katch Katikati		
Jean-Paul Thull	Living Streets Aotearoa	SmartGrowth	
Jeff Fletcher	Property Developers Forum Chair	Vicki Jones	SmartGrowth Coordinator
John Garwood	Katikati and Te Puke Fruitgrower Associations		
Kathy Webb	SocialLink	Partner Staff	
Nikki Johnson	Kiwifruit Growers	Emily Watton	Western Bay of Plenty District Council
Meg Davis	Creative Tauranga		

SmartGrowth Strategic Partners Forum Meeting
Tuesday, 4 December 2018 8:00am – 10:30am
Classic Flyers, The Armoury Room

Forum Members Present	Bill Wasley (Chair), Anne Pankhurst (PATAG Chair), Annie Hill (Priority One), Eddie Orsulich (Forest and Bird), John Garwood (Fruitgrowers Association), Dr. Patricia Hanlen (National Council for Women), Paul Hickson (Te Puke Fast Forward Rep), Mark Boyle (Te Puke EDG Rep), Mary Dillon (Envirohub), Buddy Mikaere (CTWF Chair), Meg Davies (Creative Bay of Plenty), Jean Paul Thull	
SmartGrowth	Vicki Jones (SmartGrowth Coordinator)	
Partner Staff	Phillip Martelli (WBoPDC)	
Apologies from forum members	Kathy Webb, Phil Shoemack, Puhirake Ihaka Apologies for earlier departure: Buddy M 9.15am, Annie H, John G, Anne P 9:45am	
Previous minutes and matters arising	Discussion	No matters arising from the previous 23 October 2018 minutes. Minutes confirmed by the forum. Page 2 paragraph – University no parking case study what is currently happening? Follow up with Matthew Stewart from TCC who presented at last meeting.
	Action	Vicki follow up with Matthew Stewart from TCC re university no parking case study.
Strategic Partners Forum Submission FDS/TUS	Discussion	Chair noted all forums presented submissions on 31 October 2018 to the SmartGrowth Leadership Group. It was noted there is significant alignment in regards to the themes that emerged from submissions and conversations. The SmartGrowth Leadership Group workshop will take place on 12 December. The Committee will be looking at themes that have emerged from submissions and will provide thinking around these. The formal deliberations will occur in March 2019. It was noted community conversations and forum input has made a difference. Key issues highlighted in the Strategic Partner Forum submission has provided a good frame work. No approving cavities until approved key transport issues have been resolved.

Creative Bay of Plenty	Update	<p>Meg Davis provided update:</p> <p>Strategy overview: urban design and development</p> <p>Community developed and community lead and is called Toi Moana</p> <p>Understand what Arts and infrastructure we have in our community and what the investment levels are in the arts. Do we need more? Do we need less?</p> <p>Art and business is about connecting the community – Viewing arts organisations as being sustainable.</p> <p>We have youth mapping project, there is a lot of data from over the years but we are looking at having base line and assessing if the arts and culture strategy moving forward. There has been a lot of promotion online working with Instagram 1000% growth since using this tool, we have been highlighting what we do and what is in the community.</p> <p>We are moving down to the Kollektive – Co working space where we can work in collaborative working space and keep our costs down. We have team of 3 and are out in the community engaging.</p> <p>Questions:</p> <p>2017 funded peoples gallery put \$13,000 towards. We have been working with the incubator on different projects and believe in the work that they do.</p> <p>Public Art- Used to get involved with public art, however the lead in public art is the councils. We would like to see more public art and a fund created for example what is happening in Palmerston North \$50,000 that can be spend on public art piece. I think the public art panel and the process needs some work, Creative Bay of Plenty can work with the council. It's about the art, community gardens and being involved in the conversations otherwise gets over looked.</p> <p>We may have chance to include Bay of Creative in with the council discussions to be involved in urban form. Every project should have to pass the tick off to include art.</p>
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		<p>Public art panel – Who sits on it and terms of reference (Meg will get back to Anne P on this)</p> <p>Corporate sponsorship encouraging. Carris won – investing a lot into the arts this is all about contribution and participation into the arts.</p> <p>Buddy was involved with Tauranga Moana Designs Principals being involved at TCC to provide a Maori design within the CBD community. For example art at the university that represents Tio Moana and the new farmers building.</p> <p>Creative Bay of Plenty – have role around the council table in the role of advocacy of the arts. Creative Bay of Plenty is presenting at council tomorrow on what we are doing in the sector.</p> <p>Meg noted more developers have embedded arts and strategy who will be getting local artists to do work on the walls, lots of architects are now embedded in the start of the process. Arts is in the conversation now where couple of years ago it wasn't. We are very focused on the arts and being involved around the table.</p> <p>Bill suggested it may be a good idea to present to PDF in 2019 part of the journey is presenting and engaging.</p> <p>Vicki to provide Meg the contact details of Chair and meeting dates for 2019.</p> <p>On behalf of The Strategic Partners Forum Bill thanked Meg on providing clarity on CBOP and on a personal note is very pleased the way CBOP is heading. The advocacy in the role is very important.</p> <p>www.creativebop.org.nz</p> <p>https://www.creativebop.org.nz/arts-strategy</p>
	Action	<p>Add links into minutes for the website and background around Toi Moana</p> <p>Add Megs contact details into the minutes</p>
Urban Form & Transport Initiative UFTI Presentation to the SLG	Update Discussion	<p>Bill noted Paper C & D were presented in the public SmartGrowth Leadership Group meeting on 21 November. The project is developing and the challenge is at the present time the terms of reference are being finalised. The key element is having the councils, NZTA and partners signed up in the new policy framework that has been put in place</p>

<p>21 Nov 18 (Paper C)</p> <p>Transport Stocktake & Gap Analysis PP from SLG 21 Nov 18 (Paper D)</p>		<p>or are emerging - work in progress. The development of the Stakeholder Strategies engagement is currently taking place with the change in policy direction currently getting key partners signed up around the table so they are involved going forward.</p> <p>Questions/comments:</p> <p>It was noted huge gap is rail transport for people and rail has part to pay in climate change. Bill noted it is noted but just not highlighted 50/50 split. Looking at freight flows, tourism, education throughout the Bay of Plenty given the new policy statement Bill confirmed rail is noted. Multi model approach, there will be other things that are related, dedicated bus lanes, higher occupancy vehicles.</p> <p>The cost and the funding is not looked at where this is the crucial part, the new bus going from Katikati to Tauranga cost is \$16 who is going to use this? Make it cheaper or make it free, make a timetable that will fit with people that are going to take the bus. The new bus routes from 1 December the public feedback it does not state faster and looking at some of the routes the journey time has increased. Need to build in getting TNL involved with dedicated bus lanes.</p> <p>Bill noted culture change will take time, this is a mechanism to change the thinking and approach.</p> <p>We need to be looking at corridors.</p> <p>Transportation and kiwifruit we would like help we have major issues now and we are not at kiwifruit season, The road we need to do some think about it now. Traffic from Te Puke to Tauranga is horrific and needs resolving. Bill noted we need to look past the balance sheet, and have ideas flowing giving example of project that has been funded although no initial funding to start with.</p> <p>UFTI - Change initiative to integration is proposed by the forum.</p>
<p>Forum chairs roundtable update – each forum chair to give a brief update on</p>	<p>Update</p>	<p>Anne P</p> <ul style="list-style-type: none"> Spoke at Western Bay community meeting at Wahi beach in regards to ageing population and initiatives. Discussion about social isolation in the community and what this looks like. The cost of bus travel and only one

<p>their forums, and any key points on strategic issues. (verbal)</p>	<p>bus per week from Waihi to Tauranga. Response team faces LBI of older people as they can't access supermarkets, they don't have food banks in Waihi. Social group initiative has started four days per week 65 people attend. Western Bay community engagement is excellent they get out in the community to talk and connect with people, organised and thought about program.</p> <ul style="list-style-type: none"> • At PATAG discussion around housing initiative. TCC are starting to combine community in discussions but the FDS & TUS has brought up the housing initiative which is where it needs to be. • Thoughts on the submission – Where we had the ability to discuss our thoughts with the SLG, thought was productive and got a sense that the SLG were very interested on what was said. <p>Mary</p> <ul style="list-style-type: none"> • UFTI focus and climate change and E&S supports both of these items. <p>Eddie</p> <ul style="list-style-type: none"> • Housing constant problem with leaking buildings. To what extent is the monitoring of the modern building designs. Observed a lot of the design of the buildings no overhang. What are the solutions? Is anyone attempted to find one? The housing conversation is we don't have enough, all 4 bedrooms rather than smaller home options. Bill noted this is left to the building regulators and councils. <p>The 3 waters & Housing</p> <ul style="list-style-type: none"> • Items to be considered for discussion at future 2019 forum meeting. The Forum would like Kelvin to be invited to present. • Forum would like versatile soils to provide update. • Forum would like update on the kiwifruit sector - David C to attend SPF meeting and present what is currently happening. • It was noted that Federated farmers used to attend the SPF meetings but haven't for awhile – Vicki to check if anyone else from the organisation can attend.
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		<p>Patricia</p> <ul style="list-style-type: none"> • Transport issue is going too slowly and not seeing any difference noting the planning is invisible to the general public. • Loneliness is going to increase in elder people, especially for those who live in their own homes. It's the social connection that is missing. Saint Vincent have funds from sales in the shop which helping people in need with food parcels. The organisation is very busy but people are not aware. Next year we need to keep close eye on social issues in the elder generation these are the people who suffer in silence. <p>Bill made important point that it's not just the elder that suffer from loneliness another key age group is 18 year olds. We need to be aware of those around us.</p> <p>Bill thanked the forum for participation and involvement throughout 2018 and wished everyone well for Xmas. First meeting 12 February 2019.</p>
	Action	<p>The 3 waters & Housing - Items to be considered for discussion at future 2019 forum meeting. The Forum would like Kelvin to be invited to present.</p> <p>Versatile soils would be good to have presentation on. Federated farmers used to attend but didn't is there someone else to attend? Follow up with them.</p> <p>Kiwifruit Sector– David C to attend SPF meeting and present what is currently happening.</p>
Key message for SmartGrowth Leadership Group		<p>UFTI - Change initiative to integration is proposed by the forum.</p> <p>Kiwifruit and road controlled by western bay need to be looked at in regards to freight and people movement.</p> <p>Housing progress and presentation what is happening on the ground (Anne highlighted)</p> <p>Free public transport for 2 months over summer</p>

Meeting ended at 9:50am Next Meeting 12 February 2018 – Classic Flyers, Armoury Room

ACTION POINTS – from 4 December 2018 meeting Strategic Partners Forum

Item No.	Meeting	Action	Action
1.	December	Vicki follow up with Matthew Stewart from TCC re university no parking case study.	Complete
2.	December	Vicki - Add links into minutes for the website and background around Toi Moana Add Megs contact details into the minutes	Complete
3.	Other items	<p>The 3 waters & Housing - Items to be considered for discussion at future 2019 forum meeting. The Forum would like Kelvin to be invited to present.</p> <p>Versatile soils would be good to have presentation on. Federated farmers used to attend but didn't is there someone else to attend? Follow up with them.</p> <p>Kiwifruit Sector– David C to attend SPF meeting and present what is currently happening.</p>	No response



Forum Update	Strategic Partners Forum Meeting
Meeting Date	Tuesday 8 April 2019
Author (s)	Mathew Stewart, Principal Strategic Advisor - Tauranga City Council
Purpose	To provide an update on the Tauranga Parking Strategy

Tauranga Parking Strategy Update

Project progress

Collecting evidence/information, including:

- Parking surveys were completed in and around Mount Mainstreet and City Centre in early December 2018 and also again at Mount Mainstreet in the second week of January 2019. We are still awaiting the report on these surveys from our consultant.
- Market research primarily focused on Mount Mainstreet and the City Centre from December 2018 – February 2019. This research sought to understand what the people of Tauranga value in a town/city centre, their travel habits, things that needed improving in our centres and their attitudes towards parking.
- Looking at the costs of providing off-street parking.
- Looking at future parking demand for the city centre.
- Examples and research from around New Zealand and the world on parking management and successful centres.
- Investigating the issues that were raised by stakeholders during the engagement completed during the latter part of 2018, ensuring we have the evidence to confirm and respond to these issues and creating some draft recommendations for the Parking Strategy. This bit of work is nearing completion.

Next steps

- Late April – present evidence/findings and draft recommendations to Councillors for feedback. Take this feedback on board.
- May/June – reconnect with key stakeholders. Present evidence/findings and draft recommendations for feedback. Take feedback on board. Sorry I acknowledge that this is later than originally planned. Unfortunately things are taking a little bit longer to progress due to the size of the evidence base being collected and analysed (which we think is necessary to help us all make informed decisions), delays to the parking survey reports and ensuring that we give Councillors time to review and comment on the work to date before we present it to key stakeholders.